WORLD PSYCHIATRIC ASSOCIATION

Call for Contributions for the WPA E-Newsletter

WPA is seeking contributions to the WPA e-newsletter. We invite all members to submit articles or announcements that fit into one of the following categories:

1. Administrative Updates -any administrative announcements related to the WPA Secretariat's Office
2. Updates from Executive Committee Secretaries – either an update or highlights from the past quarter, or a "spotlight" on an important project – e.g., a particular Section's work / a forthcoming or past meeting / a new publication / a new addition to the Education portal / finance updates or fundraising efforts, etc.
3. News related to the 2020-2023 Action Plan (updates from Working Groups, etc)
4. News from WPA Components and any obituaries (including **Members, Scientific Sections, Board, Council, Committees, Zonal Representatives, Collaborating Centres**).
5. Highlight from World Psychiatry – an excerpt from World Psychiatry
6. Recommended Reading – links to new articles / journals / publications
7. Upcoming courses on the Education portal and upcoming events
8. Q&A section

Interested? If you would like to submit a report, please **carefully** read the **"Steps to submitting your contributions"** below. Please note, reports not adhering to the guidelines **will not be accepted**.

Steps to submitting your contribution

Guidelines for Contributions

- All articles **must be submitted in Word template provided and the header information filled out**.
- To establish the identity of contributors, a primary author name must be included. Professional designations are optional.
- Story Title: Limit of 100 characters
- Story Text: Introduction to story should not be a maximum of 150 words. Stories/reports have a **maximum limit of 500 words. Submissions over this word count will be returned and asked to be shortened.**
- All stories must be submitted in English.
- By submitting a contribution to the WPA E-Newsletter, you are agreeing that the content submitted will be publicly available.
- WPA reserves the right not to publish all submitted content in the WPA E-Newsletter.
- WPA may also use submitted content in a future newsletter issue or on the WPA website.
- Please note, editorial changes, formatting and spelling corrections may be made for clarity and brevity. Authors will be informed of any changes before publication.
- Any material changes required will be made in full consultation with the author.
- We encourage you to write the full name the first time you use any acronyms – e.g., World Psychiatric Association (WPA) irrespective of how widely known you may perceive the acronym to be. Please also avoid using jargon.
- Please take into account that many visitors to the WPA website are not native English speakers.
- Please include links (URLs) to additional information.

Please submit all contributions to: enewsletter@wpanet.org

WPA Secretariat
Geneva University Psychiatric Hospital
2 chemin du Petit-Bel-Air
1226 Thônex / Geneva
Switzerland
Tel: +41 22 305 5737
Fax: +41 22 305 5735
Web: www.wpanet.org

ADVANCE PSYCHIATRY AND MENTAL HEALTH

WORLD PSYCHIATRIC ASSOCIATION

Images

- Photos, images, or graphics are encouraged. Please provide them as a separate file. We can only accept jpg/png files. Please note, these may be resized for placement.
- Any images submitted for publication on the WPA website should be 'screen resolution" – NB: 72 dots per inch (72 dpi).
- Images submitted as a word document (or embedded in a PDF) cannot be accepted for publication.
- In the case of photographs, WPA assumes that any photographs submitted for publication have the express permission of those featured. Accordingly, it is the responsibility of the person submitting the image to obtain consent for use on the WPA website from any persons featured in the photograph.
- It is also the responsibility of the submitter to keep a record of that consent should it be required at any time.
- In the event WPA is contacted directly to remove a photograph by a person for whom there is no clear record of having given their consent, it will be removed immediately.
- Any images submitted must be copyright-free (e.g. not registered for copyright OR you have a clear record of permissions for their use.)

Please submit all contributions to: enewsletter@wpanet.org

WPA Secretariat
Geneva University Psychiatric Hospital
2 chemin du Petit-Bel-Air
1226 Thônex / Geneva
Switzerland
Tel: +41 22 305 5737
Fax: +41 22 305 5735
Web: www.wpanet.org